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அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION
අංක 1200/9, රජමල්වත්ත පාර, බත්තරමුල්ල
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எனது இல. }
My No. } PSC/EST/09-03/08/2019
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Your No. }
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திகதி } 30.06.2021
Date }

Public Service Commission Circular: 01/2021

All Secretaries to the Ministries,
Heads of the Departments,

Appointment of officers promoted to the Special Grade of the All-Island Services to the Special Grade Posts

01. In an instance where the officers promoted to the special grade of all-island services in future are appointed to a post approved under the special grade of the respective service, they shall assume duties of the new post within 02 weeks from the date of receipt of that appointment letter. Action will be taken to cancel the special grade promotions of the officers who do not thus report for duties within 02 weeks.
02. The Appointing Authorities of respective services should take necessary action to appoint the special grade officers who are serving in a post in an inferior grade but has received promotions to the special grade of the all-island services, to the posts approved under the special grade of each service, before 31.08.2021 on the exigency of the service.
03. The Appointing Authorities should allow the officers who have already been appointed to a special grade post in an all-island service but not yet reported to duties of such post, to report for duty until 31.07.2021 and reckon the officers who do not take up the new post within one calendar month from that date as those who have vacated the post on their own accord and take future action accordingly.

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04. It shall be the duty of all Heads of the Institutions to take action to release an officer stated under Nos. 01, 02 and 03 above so as to enable him to assume duties in the new post. The respective Heads of the Institutions who do not release an officer shall be personally liable for the issues that can arise due to failure to formally release the officer.

By order of the Public Service Commission,

M. A. B. Daya Senarath
Secretary
Public Service Commission

