

Public Service Commission Circular No : 01/2017

My No: PSC/APP/7/333/2012

Office Of The Public Service Commission

No.177, Nawala Road,

Narahenpita

Colombo 05.

...12...June, 2017

To All Secretaries of Ministries,

Heads of Departments,

**Furnish particulars of officers in appointing to Posts on Permanent / Acting /  
Attending to the duties basis.**

When forwarding recommendations to the Public Service Commission on appointment of officers to the posts, Grade I and Special Grade in Public Service on permanent / acting / attending to the duties basis, the specimen Form EST 12 attached herewith should be made use of in future, in place of Forms EST 10 and EST 04 that have been sofar utilized in furnishing particulars of such officers.

The documents referred to in the relevant specimen Form should be sent as annexures along with the form.

By order of the Public Service Commission,

  
H.M. Gamini Senevirathne

Secretary

Public Service Commission