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வருடாந்த செயலாற்றுகை அறிக்கை

ANNUAL PERFORMANCE REPORT

2021

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இலங்கை சனநாயக சோசலிசக் குடியரசின்

அரசாங்க சேவை ஆணைக்குழு

PUBLIC SERVICE COMMISSION

OF

THE DEMOCRATIC SOCIALIST REPUBLIC

ANNUAL PERFORMANCE REPORT FOR THE YEAR 2021

Name of the Institution :- Public Service Commission

Expenditure Head No. :- 06

Content

Chapter 01 - Institutional Profile/ Executive Summary

Chapter 02 - Progress and the Future Outlook

Chapter 03 - Overall Financial Performance of the year

Chapter 04 - Performance Indicators

Chapter 05 - Performance of the achieving Sustainable Development Goals (SDG)

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Introduction

In terms of Article **54(1)** of the Constitution as amended by the **20th** Amendment, the Public Service Commission consists of nine members appointed by the President on recommendation of the Parliamentary Council. Of such number, members not less than three possess more than 15 years of experience as public officers. The President appoints one of such members as its Chairman on recommendation of the Parliamentary Council. The new Commission has been appointed on **09.12.2020** following the **20th** amendment to the Constitution.

1.1. Vision, mission and objectives of the institution

Vision

DEDICATED PUBLIC SERVICE FOR THE NATION'S EXCELLENCE

Mission

TO ESTABLISH AND PROMOTE AN EFFICIENT, DISCIPLINED AND
CONTENTED PUBLIC SERVICE TO SERVE THE PUBLIC WITH
FAIRNESS, TRANSPARENCY AND CONSISTENCY

Objectives

TO EFFICIENTLY DISCHARGE THE SERVICE MATTERS OF THE CLIENTS
MAINTAINING OPTIMUM PERFORMANCE

1.2. Major functions

01. Formulation of Service Minutes for each service of the public service and formulation of the Schemes of Recruitment, Schemes of Promotion and Schemes of Transfer for each post outside of such services.
02. Matters relating to policy decision making.
03. Attending to matters relating to recruitments, confirmation in service and promotions in accordance with the approved Service Minutes/ Schemes of Recruitment/ Schemes of Promotion as well as work involving appeals against the decisions made by the Health Service Committee and Education Service Committee pertaining to appointments and promotions of staff officers.
04. Dealing with the appeals submitted to the Administrative Appeals Tribunal against the orders/ decisions made by the Public Service Commission on the matters above as well as the case applications filed in the Supreme Court and the Court of Appeal.
05. Dealing with disciplinary matters of public officers coming under the disciplinary control of the Public Service Commission.
06. Dealing with written appeals submitted to the Public Service Commission by the public officers aggrieved by an order of an authority with delegated power, in accordance with Article 58 (1) of the Constitution.

Chapter 02 – Progress and the Future Outlook

Progress

Establishments Division

The Establishments Division of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

Schemes of Recruitment	42
Schemes of Transfer	08
Schemes of Promotion	09
Amendments to Schemes of Recruitment	61
Amendments to Service Minutes	37
Amendments to Schemes of Transfer	13
Amendments to Schemes of Promotion	02
Policy matters	136
General Matters	175
Requests on deviations from Service Minutes in exceptional cases	03
Requests on deviations from Schemes of Recruitment in exceptional cases	22
Requests on deviations from Schemes of Transfer in exceptional cases	04
Delegation of Administrative Powers	15
Matters relating to SC/AAT/CA	19
Circulars	<u>03</u>
Total	<u>549</u>

Disciplinary Division

The Disciplinary Division of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

Conclusion of disciplinary matters (Following the Preliminary Inquiry Report/ Comprehensive Answer)	04
Issuance of charge sheets	23
Amendment to charge sheets	12
Appointment of Disciplinary Inquiry Officers	15
Revision of the Panel of Inquiry Officers	23
Exoneration from charges	06
Providing instructions on disciplinary matters	07
Dismissal from service	01
Other disciplinary punishments	10
Conversion of retirement under disciplinary grounds to normal retirement	01
Interdiction	08
Sending on compulsory leave	02
Retirement under Section 12 of the Minutes on Pensions	05
Transfers	06
Retirement from service	07
Approval of foreign leave	01
Dismissal of appeals(Over the orders of the Education Service and Health Service Committees and the orders of the Provincial Public Service Commissions relating to education authorities)	08
Assentment to appeals (Over the orders of the Education Service and Health Service Committees and the orders of the Provincial Public Service Commissions relating to education authorities)	01
	05
	02
Dismissal of appeals (Over notices of vacation of post)	

Assentment to appeals (Over notices of vacation of post)	
Registration of Disciplinary Inquiry Officers in the Panel	01
Other general orders	69
Observations of appeals heard in the AAT	14
Observations for court applications	01
Implementation of orders of the AAT	03
Reinstatement in service	<u>07</u>
Total	<u>242</u>

* Action has been taken on **18** Supreme Court applications.

*Action has been taken on **11**Court of Appeal applications.

*Action has been taken on **01**Magistrate Court application.

*Action has been taken on **51** appeals heard in the AAT.

Appointments Division

The Appointments Division of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

Retirement (Except the retirements under Section 2:17 of the Minutes on Pensions)	29
Confirmation	459
Recruitment	628
Reemployment on contract basis	747
Appointment on contract basis	25
Decisions on efficiency bars	241
Appointment to act/attend to duties	1205
Release	109
Resignation	14
Absorption	649
Appeals - Appointment	<u>04</u>
	4,110
	<u><u> </u></u>

Promotions Division

The Promotions Division of the Office of the Public Service Commission carried out its works during the year 2021 as follows.

Promotion from Grade to Grade	1,047
Promotion on Selection	165
Appointment to Posts	316
Appointment to act/ attending to duties (Post of Divisional Secretary)	<u>118</u>
	<u>1,646</u>

Appeals Division

The Appeals Division of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

Appeals received from 01.01.2021 to 31.12.2021 6,319

Number of appeals for which observations and recommendations were called for from the Authorities to whom powers have been delegated from 01.01.2021 to 31.12.2021 (Including appeals submitted in previous years) 3,218

Number of Appeals finalized from 01.01.2021 to 31.12.2021 (Including the appeals in previous years) 2,933

Details of appeals finalized are as follows.

Appeals on disciplinary matters 656

Appeals on promotions 365

Appeals on vacation of post notices 681

Appeals on transfers 335

Appeals on appointments 7

Appeals on interdictions 50

Other 839

Total 2,933

Number of Supreme Court cases received from 01.01.2021 to 31.12.2021 59

Number of Supreme Court cases for which orders have been made from 01.01.2021 to 31.12.2021 05

Number of pending cases in the Supreme Court as at 31.12.2021 (Including the appeals in previous years) 85

Number of Court of Appeal cases received from 01.01.2021 to 31.12.2021	12
Number of Court of Appeal cases for which orders have been made from 01.01.2021 to 31.12.2021	01
Number of pending cases in the Court of Appeal as at 31.12.2021 (Including the appeals in previous years)	22
Number of Administrative Appeals Tribunal cases received from 01.01.2021 to 31.12.2021 (Including the appeals in previous years)	575
Number of Administrative Appeals Tribunal cases for which orders have been made from 01.01.2021 to 31.12.2021	60
Number of pending cases in the Administrative Appeals Tribunal as at 31.12.2021 (Including the appeals in previous years)	675
Number of Public Petitions Committee inquiries from 01.01.2021 to 31.12.2021	11

Operations Division

- Preparation of annual action plan
- Responding to public appeals in terms of Section 31 of the Right to Information Act No. 16 of 2016

Number of appeals received	Number of appeals to which replies have been given	Number of appeals rejected
38	20	18

- Submission of information for appeals referred to the Right to Information Commission as per the Right to Information Act No. 16 of 2016 – For 03 appeals

- Submission of annual reports to the Right to Information Commission as per Section 10 of the Right to Information Act No. 16 of 2016
- Preparation of reports for progress review of each division of the institution
- Updating the website of the institution, publishing the Commission orders on the website and responding to the requests of clients received through the website.

Education Service Committee

Education Service Committee of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

Disciplinary

Amendment to charge sheets	02
Interdiction	05
Retirement (Under Section 12 of the Minutes on Pensions)	04
Making final disciplinary orders	03
Appointment of Disciplinary Inquiry Officers	02
Other general orders	31
	<u>47</u>

Appointments and Promotions

Recruitment	26
Confirmation	313
Promotion	821
Release	38
Absorption	40
Decisions on relief of Efficiency Bars	226
Reinstatement in service	01
Appointment to posts	70
Recruitment on contract basis	02
Transfer	97
Other orders	<u>270</u>
	<u>1,904</u>

Providing information under Right to Information Act No. 12 of 2016

Providing information	<u>09</u>
	<u>09</u>
	<u>1,960</u>

Health Service Committee

Health Service Committee of the Office of the Public Service Commission has attended to its duties during the year 2021 in the following manner.

	No. of letters received	No. of officers whose requests are handled and completed
Retirement	37	10
Confirmation	1,459	1,459
Recruitment	272	272
Issuance of letters of appointment to Medical Officers appointed before 2017 but not issued with formal letters of appointment due to their reasons of shortcomings	135	135
Reemployment of retired officers on contract basis	386	367
Promotion	2,935	2,935
Release	133	98
Transfer	952	952
Appeals on transfer	207	207
Decisions on Efficiency Bars	156	106
Resignation	48	33
Acting in the post	114	83
Issuance of charge sheets	61	61
Amendments to charge sheets	09	09
Exoneration from charges – Following the Formal Disciplinary	03	03
Inquiry	02	02
Exoneration from charges - On the Comprehensive Answer to the charge sheet	01	01
Exoneration from charges – Without issuing of charge sheets		
Other disciplinary punishments	35	35

Retirement under Section 12 of the Minutes on Pensions	02	02
Reinstatement in service	12	12
Conversion of retirement under disciplinary grounds to normal retirement	02	02
Sending on compulsory leave		
Appointment of Formal Disciplinary Inquiry Officers	21	21
Submission of observations for cases filed in the Supreme Court	07	05
Other general orders	62	62
Matters pertaining to the Right to Information Act	<u>09</u>	<u>09</u>
	<u>7,123</u>	<u>6,889</u>

Special achievements

Not applicable

Challenges

- I. Delays caused due to various duty related issues in dealing with matters pertaining to formulation of Schemes of Recruitment and Service Minutes and matters involving appointments, promotions, discipline and appeals referred to the Public Service Commission.
- II. Granting concessions to public officers aggrieved due to non-holding of the Efficiency Bar Examinations as prescribed according to the amended Service Minutes and Schemes of Recruitment in terms of the Public Administration Circular 06/ 2006.
- III. Matters such as unimplementable decisions made by the Administrative Appeals Tribunal on appeals made to the Tribunal by persons aggrieved by a decision of the Public Service Commission and the resultant problematic situations due to such flawed circumstances can be shown as major challenges faced by the Public Service Commission.

Future Goals

To bring forth a far more productive public service through the efficient discharge of service related matters of the clients maintaining optimum performance.

C. A. O./ A. O./ Head of the Institution

M. A. B. Daya Senarath
 Secretary
 Public Service Commission
 No. 1200/9, Rajamalwatta Road,
 Battaramulla.

Chapter 03 - Overall Financial Performance for the Year ended as at 31st December

2021

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance for the period ended as at 31.12.2021

Budget 2021		Note	Actual		
			2021	Readjusted	
			Rs.	2020 Rs.	
-	Revenue Receipts				
-	Income Tax	1	-	-	} ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue &	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		247,564,000	236,587,000	ACA-3
-	Deposits		276,081	227,780	ACA-4
-	Advance Accounts		13,787,916	8,158,902	ACA-5
-	Other Main Ledger Receipts		12,083,607	8,227,806	
-	Total Non Revenue Receipts (B)		273,711,604	253,201,488	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		273,711,604	253,201,488	
	Imprests to the Treasury (D)		-	-	
	Net Revenue Receipts and Non Revenue Receipts E = (C)-(D)		273,711,604	253,201,488	

	Less: Expenditure				
190,660,000	Wages, Salaries & Other Employment Benefits	5	189,325,372	173,917,835	} ACA-2(ii)
50,959,000	Other Goods & Services	6	49,277,107	45,066,134	
2,000,000	Subsidies, Grants and Transfers	7	1,731,146	1,569,580	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
<u>-</u>	Total Recurrent Expenditure (F)		240,333,625	220,553,549	
	Capital Expenditure				
1,900,000	Rehabilitation & Improvement of Capital Assets	10	1,876,740	1,313,607	} ACA-2(ii)
	Acquisition of Capital Assets	11	13,844,461	7,931,086	
14,891,000	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
2,000,000	Capacity Building	14	858,100	999,963	
<u>-</u>	Other Capital Expenditure	15	-	-	
<u>-</u>	Total Capital Expenditure (G)		16,579,301	10,244,656	
	Deposit Payments		2,924,797	8,113,786	ACA-4
	Advance Payment		18,971,706	14,093,079	ACA-5
	Other Main Ledger Payments		-	-	
	Main Ledger Expenditure (H)		21,896,503	22,206,865	
	Total Expenditure I = (F+G+H)		278,809,429	253,005,070	
<u>-</u>	Balance as at 31st December J = (E-I)		(5,097,826)	196,418	
	Balance as per the Imprest Reconciliation Statement		(5,097,826)	196,418	ACA-7
	Imprest Balance as at 31st December		-	-	ACA-3
			(5,097,826)	196,418	

3.2 Statement of Financial Position

2 ACA-P

Statement of Financial Position As at 31st December 2021

	Note	Actual	
		2021	2020
		Rs.	Rs.
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA -6	815,117,344	809,254,370
<u>Financial Assets</u>			
Advance Accounts	ACA - 5/5(A)	41,763,063	36,579,273
Cash & Cash Equivalents	ACA -3	-	-
Total Assets		856,880,407	845,833,643
<u>Net Assets / Equity</u>			
Net Worth to Treasury		41,708,372	33,875,866
Property, Plant & Equipment Reserve		815,117,344	809,254,370
Rent and Work Advance Reserve	ACA -5(B)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA -4	54,691	2,703,407
Imprest Balance	ACA -3	-	-
Total Liabilities		856,880,407	845,833,643

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended by 31st December 2021

	Actual	
	2021 Rs.	Readjusted 2020 Rs.
<u>Cash Flows from Operating Activities</u>		-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts	12,078,418	8,220,007
Revenue collected for other Heads	-	-
Imprest Received	247,564,000	236,587,000
Recoveries from Advance	10,208,581	5,596,457
Deposit Received	276,081	227,780
Total Cash generated from Operations (a)	270,127,080	250,631,244
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	241,306,559	221,209,718
Subsidies & Transfers	1,731,146	1,569,580
Expenditure made on other Heads of Expenditure	348,791	820,271
Imprest settlement to Treasury	-	-
Advance Payments	9,976,515	10,994,601
Deposit Payments	2,924,797	8,113,787
Cash flow disbursed for operations (b)	256,287,808	242,707,957
NET CASH FLOW FROM OPERATING ACTIVITIES (c) = (a) - (b)	13,839,272	7,923,287
<u>Cash Flows from Investing Activities</u>	-	-
Interest	-	-
Dividends		

	5,189	7,800
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	5,189	7,800
Cash flow generated from Investing Activities (d)		
<u>Less - Cash disbursed for:</u>	13,844,461	7,931,086
Purchase or Construction of Physical Assets & Acquisition of other Investment	13,844,461	7,931,086
Total Cash disbursed for Investing Activities (e)		
	(13,839,272)	(7,923,286)
NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(d)-(e)		
	(0)	0
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g) = (c) + (f)		
<u>Cash Flows from Financing Activities</u>	-	-
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (h)		
<u>Less – Cash disbursed for:</u>	-	-
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash flow disbursed for Financing Activities (i)	-	-
CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(0)	0
Net Movement in Cash (k) = (g) - (j)	-	-
Opening Cash Balance as at 01st of January	-	-
Closing Cash Balance as at 31st of December	-	-
	-	-

3.4 Notes to the Financial Statements

3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Estimate	Final Estimate	Amount (Rs.)	As a % of Final Revenue Estimate
Not Applicable					

3.6 Performance of the Utilization of Allocation

Rs.,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	243,860	243,319	240,303	98.76
Capital	13,250	18,791	16,579	88.23

3.7 In terms of F.R.208, grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Allocation Received from which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
Not Applicable						

3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per Financial Position Report as at 31.12.2021	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	571,439	571,439	-	100
9152	Machinery and Equipment	123,795	123,795	-	100
9153	Land	80,500	80,500	-	100
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	39,521	39,521	-	100



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தேசிய கணக்காய்வு அலுவலகம்
NATIONAL AUDIT OFFICE



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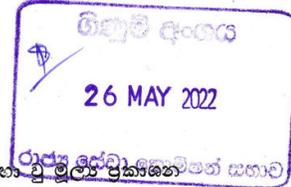
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1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

රාජ්‍ය සේවා කොමිෂන් සභාවේ 2021 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව කොමිෂන් සභාව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2021 දෙසැම්බර් 31 දිනට රාජ්‍ය සේවා කොමිෂන් සභාවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.



1.2 තත්වගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව රාජ්‍ය සේවා කොමිෂන් සභාව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව රාජ්‍ය සේවා කොමිෂන් සභාවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන



නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, චේතනාන්විත මහභැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහ භැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6 (1) (ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.



(අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප විය.

(ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 මූල්‍ය කාර්යසාධන ප්‍රකාශය

2021 නොවැම්බර් 26 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 2021/03 දරන චක්‍රලේඛයේ 7.2 ඡේදය ප්‍රකාරව වෙනත් ආදායම් ගණන්දීමේ නිලධාරීන් වෙනුවෙන් වාර්තාකරන ආයතනය විසින් එකතු කරන ලද ආදායම් මූල්‍ය කාර්යසාධන ප්‍රකාශයට ඇතුළත් නොකළ යුතු අතර එම ආදායම අග්‍රිම සැසඳුම් ප්‍රකාශය තුළ ගැලපීම් කළ යුතු වේ. එහෙත් කොමිෂන් සභාව විසින් රු.12,083,607 ක් වූ එම ආදායම වෙනත් ප්‍රධාන ලෙජර ගිණුම් ලැබීම් ලෙස මූල්‍ය කාර්යසාධන ප්‍රකාශයේ ඇතුළත් කර තිබුණි.

1.6.2 මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය

1.6.2.1 මූල්‍ය නොවන වත්කම්

සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට කොමිෂන් සභාවේ මූල්‍ය නොවන වත්කම් යටතේ දැක්විය යුතු දේපළ පිරිසත උපකරණයන්හි වටිනාකම හා ශුද්ධ වත්කම් යටතේ දැක්විය යුතු දේපළ පිරිසත උපකරණ සංවිනයන්හි වටිනාකම රු.854,117.343 ක් වූවත් කොමිෂන් සභාව විසින් මූල්‍ය ප්‍රකාශනයේ එය රු.815,117,344 ක් ලෙස දක්වා තිබුණි.

2. මූල්‍ය සමාලෝචනය

2.1 වියදම් කළමනාකරණය

මුදල් රෙගුලාසි 50 ප්‍රකාරව නිවැරදි වියදම් ඇස්තමේන්තු හැකිනාක් දුරට සම්පූර්ණයෙන් නිවැරදිව පිළියෙල කර ඇති බවට ගණන් දීමේ නිලධාරියා විශේෂයෙන් වග බලා ගත යුතු වුවත්, කොමිෂන් සභාව විසින් 2104 වැය විෂයය යටතේ ගොඩනැගිලි සහ ඉදිකිරීම් වෙනුවෙන් වෙන්



කර තිබූ ප්‍රතිපාදනයෙන් සියයට 77 ක් එනම් රු.385,380 ක්ද, 2102 වැය විෂයය යටතේ ගෘහ භාණ්ඩ හා කාර්යාලීය උපකරණ මිලදී ගැනීම සඳහා වෙන් කර තිබූ ප්‍රතිපාදනයෙන් සියයට 21 ක් එනම් රු.649,768 ක්ද හා 1404 වැය විෂයය යටතේ බදු කුලී සහ පළාත් පාලන ආයතන බදු වෙනුවෙන් වෙන් කරන ලද ප්‍රතිපාදනයෙන් සියයට 50 ක් එනම් රු.223,157 ක්ද වැය නොකර වර්ෂ අවසානයේ ඉතිරිව පැවති අතර මෙම ඉතිරිවීම් සඳහා භාණ්ඩාගාරය විසින් මුදල් නිදහස් කිරීම සීමා කිරීමද හේතුවී තිබුණි.

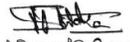
3 මෙහෙයුම් සමාලෝචනය

3.1 කළමනාකරණ දුර්වලතා

කොමිෂන් සභාව සතු වාහන 02ක් වර්ෂය පුරා ධාවනය කිරීමකින් තොරව පැවති අතර එම වාහනවල නඩත්තු කටයුතු වෙනුවෙන් සමාලෝචිත වර්ෂයේදී රු.37,315 න් වැය කර තිබුණි.

4. මානව සම්පත් කළමනාකරණය

කොමිෂන් සභාවේ 2020 දෙසැම්බර් 31 දිනට ජ්‍යෙෂ්ඨ මට්ටමේ තනතුරු 04 ක්, තෘතීය මට්ටමේ තනතුරු 05 ක්, ද්විතීයික මට්ටමේ එක් තනතුරක් හා ප්‍රාථමික මට්ටමේ තනතුරු 06 ක් පුරප්පාඩුව පැවති අතර එම පුරප්පාඩු පිරවීමට කටයුතු කර නොතිබුණි.


 එම්.සෝමතිලක
 නියෝජ්‍ය විගණකාධිපති
 විගණකාධිපති වෙනුවට

එම්. සෝමතිලක
නියෝජ්‍ය විගණකාධිපති
ජාතික විගණන කාර්යාලය

Chapter 04 – Performance Indicators

4.1 Performance indicators of the Institution (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%- 90%	75%-89%	50%- 74%
	Not Applicable		

Chapter 05-Performance of achieving Sustainable Development Goals (SDG)

5.1 Indicate the identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%- 100%
	Not Applicable				

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

There are 17 Sustainable Development Goals. Although those goals are not directly applicable to the Public Service Commission, an efficient public service is required for implementation of these goals. The contribution of the Public Service Commission is strictly essential for a diligent and efficient public service. Accordingly, this Commission contributes to build up an efficient public service required to achieve the above goals.

Timely filling up of vacancies, prompt granting of promotions and disciplinary action pertaining to Public Service are important in achieving the above Sustainable Development Goals.

A satisfied and efficient public service can be built up by fulfilling the above tasks, which will pave the way for the public officers to achieve the Sustainable Development Goals.

However, every task mentioned above should primarily be initiated and implemented by the Secretaries of Ministries and Heads of the Departments to whom powers of the Public Service Commission have been delegated.

Accordingly, the direct application of the Sustainable Development Goals to this Commission would be impractical.

Chapter 06 - Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	61	57	04
Tertiary	11	06	05
Secondary	136	135	1
Primary	54	48	06

6.2 **Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Action has been taken to have the duties of the office carried out by way of the distribution of work among the staff serving as at present.

6.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Foreign /Local)	Output/Knowledge Gained*
			Local	Foreign		
Postgraduate degree	01	02 Years	0	11,656	Foreign	It was possible to provide an efficient service through knowledge and skill development
Postgraduate degree	07	01 Year	837	-	Local	It was possible to provide an efficient service through knowledge and skill development

*Briefly state how the training program contributed to the performance of the institution

Chapter 07– Compliance Report

No.	Applicable Requirement	Compliance Status (Complied with/Not Complied with)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following financial statements/accounts have been submitted on the due date			
1.1	Annual financial statements	Complied with		
1.2	Advance to public officers account	Complied with		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	Not applicable		
2	Maintenance of books and registers (FR 445)			
2.1	Fixed assets register has been updated and maintained in terms of Public Administration Circular 267/2018	Complied with		
2.2	Personal emoluments register/ Personal emoluments cards have been updated and maintained	Complied with		
2.3	Register of audit queries has been updated and maintained	Complied with		
2.4	Register of Internal Audit reports has been updated and maintained	Complied with		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied with		
2.6	Register for cheques and money orders has been updated and maintained	Complied with		
2.7	Inventory Register has been updated and maintained	Complied with		
2.8	Stocks Register has been updated	Complied with		

	and maintained			
2.9	Register of Losses has been updated and maintained	Complied with		
2.10	Commitment Register has been updated and maintained	Complied with		
2.11	Register of Counterfoil Books (GA – N20) has been updated and maintained	Complied with		
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institution	Complied with		
3.2	The delegation of financial authority has been communicated within the institution	Complied with		
3.3	The authority has been delegated in such manner as to pass each transaction through two or more officers	Complied with		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied with		
04	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied with		
4.2	The annual procurement plan has been prepared	Complied with		
4.3	The annual Internal Audit plan has been prepared	Complied with		
4.4	The annual estimate has been prepared and submitted to the National Budget Department on due date	Complied with		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Complied with		
05	Audit queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Complied with		
06	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor	Complied with		

	General in terms of Financial Regulation 134(2)DMA/1-2019			
6.2	All the internal audit reports have been replied within one month	Complied with		
6.3	Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied with		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134 (3)	Complied with		
07	Audit and Management Committees			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019	Not complied with	Only 01 meeting of the Audit and Management Committee has been held as the post of Accountant (Internal Auditor) fell vacant from August 2020	04 meetings of the Audit and Management Committee have been held from the year 2022
08	Asset Management			
8.1	The information about purchases and disposals of assets was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied with		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied with		
8.3	The board of survey was conducted and the relevant reports submitted to the Auditor General on the due date in terms of Public Finance Circular No. 05/2016	Complied with		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied with		
8.5	The disposal of condemn articles had been carried out in terms of	Complied with		

	FR 772			
09	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles have been prepared and submitted to the Auditor General on the due date	Complied with		
9.2	The condemned vehicles have been disposed of within a period of less than 6 months after condemning	Complied with		
9.3	The vehicle log books have been updated and maintained	Complied with		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied with		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied with		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied with		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied with		
10.2	The dormant accounts that had existed in the year under review or since previous years were settled	Not applicable		
10.3	The action had been taken in terms of Financial Regulations regarding balances disclosed through bank reconciliation statements, for which adjustments had to be made, and those balances have been settled within one month	Complied with		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied with		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied with		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied with		
12.2	A time analysis had been carried out on the loans in arrears	Complied with		
12.3	The loan balances in arrears for over one year had been settled	Complied with		
13	General Deposit Account			

13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied with		
13.2	The control register for general deposits had been updated and maintained	Complied with		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied with		
14.2	The ad-hoc sub imprests issued as per F.R. 371 were settled within one month from the completion of the task	Complied with		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied with		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied with		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied with		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied with		
15.3	Reports of arrears of revenue had been forwarded to the Auditor General in terms of FR176	Complied with		
16	Human Resource Management			
16.1	The staff had been maintained within the approved cadre	Complied with		
16.2	All members of the staff have been issued a duty list in writing	Complied with		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied with		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulations	Complied with		
17.2	Information about the institution to the public have been provided by Website or alternative measures and it has been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied with		

17.3	Bi-annual and annual reports have been submitted as per Section 08 and 10 of the RTI Act	Complied with		
18	Implementing Citizens Charter			
18.1	ACitizens/Client’sCharterhas been formulated and implemented by the Institution in terms of the Circular No. 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied with		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens/Client’sCharter as per paragraph 2.3 of the circular	Complied with		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied with		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied with		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Notcomplied with		
19.4	A senior officer has been appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied with		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied with		

END