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அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION

අංක 1200/9, රජමල්වත්ත පාර, බත්තරමුල්ල.
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எனது இல.
My No.
PSC/EST/05-03/05/2015

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Your No.

දිනය
திகதி
Date
16.06.2020

Public Service Commission Circular: 05/2020

All Secretaries of Ministries

Heads of Departments

Making post graduate qualification for promotion to Special Grade and Grade I applicable in terms of the approved Schemes of Recruitment or/ and Service Minutes under the Executive and Senior Executive Service Categories

Action will be taken as follows in the promotion of an officer to the Special Grade who has been promoted to Grade I of the Executive Service Category subsequent to consideration of the requirement of fulfilling a post graduate qualification in terms of Schemes of Recruitment and Service Minutes approved for the Executive and Senior Executive Service Categories according to the Public Administration Circular No. 06/ 2006.

I. In an instance where it sets out the requirement of fulfilling the post graduate qualifications in two disciplines for promotion to Grade I and Special Grade,

If the discipline of the post graduate degree completed by the officer for promotion to Grade I is the same discipline required for the completion of the post graduate qualification for the Special Grade	Such officer **is not required to acquire another post graduate qualification** in the same discipline for promotion to Special Grade. The qualification applied for the promotion to Grade I can be made relevant also to the promotion to Special Grade.
If the discipline of the post graduate degree completed by the officer for promotion to Grade I is not relevant to the discipline required for the completion of the post graduate qualification for the Special Grade	Such officer **should acquire another post graduate qualification** in the discipline required to be completed for promotion to Special Grade. The qualification applied to the promotion to Grade I cannot be made relevant to the promotion to Special Grade.

II. Where an officer has been recruited to the service upon which a post graduate degree is required to be a basic qualification, he should complete a post graduate degree or higher qualification for Grade I and Special Grade as set out in the Scheme of Recruitment and Service Minute in addition to the post graduate degree he furnished at the recruitment.

III. If an officer has been recruited having considered a post graduate degree he obtained relevant to a discipline specified for promotion to Grade I and Special Grade as a basic qualification at the recruitment and the Scheme of Recruitment or Service Minute does not specify the manner in which action should be taken in such an instance, such officer may complete a post graduate degree relevant to other discipline for promotion to Grade I and/ or Special Grade following the approval of the Public Service Commission.

IV. If an officer recruited before the effective date of this circular and to whom the provisions set out in item III above can be applied has completed other post graduate qualification or registered for it, he may make a request to the Public Service Commission as stated in item III above.

V. A request made by an officer in accordance with the items III and IV above should be submitted to the Public Service Commission together with observations and recommendations on the relevance of such post graduate degree by the respective Head of the Department and the Secretary of the Ministry.

VI. The provisions of this circular will come into force as from the date of issuance of this circular without prejudice to any action so far taken.

By order of the Public Service Commission,

Sgd./ M. A. B. Daya Senarath

Secretary

Public Service Commission